

**TOWN OF CHARLESTOWN
SELECTBOARD WORKSHOP
JUNE 25, 2019**

Selectboard Present: Steve Neill, Chair; Albert St. Pierre, Jeffrey Lessels
Staff Present: Jessica Dennis, Patricia Chaffee

Meeting was called to order at 4:43 PM

Ms. Chaffee explained to the Selectboard the time frame for liening and deeding properties, the process of doing title searches and proper notification to all parties that have an interest in the subject property. Ms. Chaffee expressed to the Selectboard, when payment arrangements are made with tax payers, the Selectboard should make their best efforts to make sure the payments will clear up the tax year in question. Additionally, while they cannot include other tax years owed, the board should mention this to tax payers when agreements are made. It will be difficult for some to ever get caught up on delinquent taxes if they only make small payments.

A discussion occurred about the process of separating the utility and property taxes. The list of properties on the Tax Deed list was reviewed by all those present. Ms. Chaffee told the Selectboard which properties were utilities, property taxes or a combination of both and which property owners had prior payment arrangements and if they were upholding them. The Selectboard agreed that even those tax payers who only owe utilities will be send impending tax deed letters. There is a short list of approximately five properties that will not be included on this list. The Selectboard agreed they need to have a workshop to finalize the water shut-off ordinance.

The Selectboard scheduled the workshop for Tuesday, July 16th at 4:30 PM, at the Town Offices to work on the water shut-off ordinance.

There was a discussion about the process of selling properties after they have been taken by Tax Collectors Deed, the process and time frame to do this. There are currently four properties that the Town could sell. Mr. St. Pierre made a motion, seconded by Mr. Lessels to start the tax sale process and to hire St. Jean Auctioneers to assist in the process.

The Selectboard discussed the driveway permit submitted for Mr. Wagner on Breakneck Hill Road. There are some concerns about the location of the driveway; the location is not particularly safe. The Selectboard would like to review the Planning Regulations and see if there is anything specific to help insure driveways are constructed in a safe location. The Selectboard will speak with Mr. Weed about this at their next scheduled meeting on July 3rd.

Mr. St. Pierre moved to go in non public at 7:32 pm RSA 91-A:3 II (a) Dismissal, promotion, compensation, discipline or investigation, Mr. Neill seconded the motion and on a roll call all were in favor.

Mr. St. Pierre moved to return to public session at 8:42 pm, Mr. Lessels second.

Mr. Neill reminded the Selectboard that the Public Hearing for the Blasting Regulations will be at the second meeting in July, Wednesday the 17th and asked that all members review the Regulations prior to that meeting.

Mr. St. Pierre discussed the School Withdrawal Committee and distributed the “Charlestown School District Memorandum of Understanding with Fall Mountain Regional School District.” This is a tuition agreement; it has been drafted by the Town’s Attorney, and has been used by several surrounding Town’s.

ADJOURNMENT:

Mr. St. Pierre moved to adjourn this meeting. Mr. Lessels seconded the motion. With all in favor, the meeting was adjourned at 9:03 PM.

Respectfully submitted,
Jessica Dennis

Approved,


Steven A. Neill


Albert St. Pierre


Jeffrey Lessels

(Note: These are unapproved Minutes. Corrections, if necessary, will be found in the Minutes of the July 3, 2019, Selectboard meeting.)